



Headteacher: Mrs Lindsay Robertson BA (Hons) NPQH

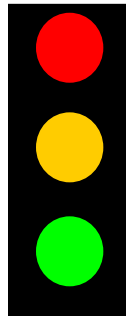
06 October 2021

Initial Attendance Concerns

Attendance Period: 8.9.2021 to 6.10.2021

Dear Parent/Carer,

As you are aware Willow Wood Community Primary School uses the traffic light initiative to monitor the attendance of pupils. As part of our commitment to improving the attainment of our pupils we formally monitor attendance to identify any pupil whose attendance causes concern. We then issue a first letter to register our concern with parents/carers.



Red – Danger Zone - **Below 91%**

Amber – At Risk Zone – **92% - 96%**

Green Zone – Safety Zone – **97% and Above**

During this routine monitoring of attendance, we have noticed that your child’s attendance is currently below 96% which is below the expected level of attendance.

At Willow Fields Community Primary School, we value and reward good attendance as research shows that your child is much more likely to achieve their academic attainment if they have a good attendance record. The information below illustrates the impact that poor attendance can have on your child’s educational success.

Above 97%: Less than 6 days absence a year Pupils in this group will almost certainly get the best grades they can, leading to better prospects for the future. Pupils will also get into a habit of attending school which will help in the future.
95%: 10 days absence a year Pupils in this group are likely to achieve good grades and form a habit of attending school regularly. Pupils who take a 10 days holiday during term time every year can only ever achieve 95% attendance.
92%: 15 days absence a year Pupils in this group are missing three weeks of school per year; it will be difficult for them to achieve their best. The school may consider referring pupils with this level of attendance to the Local Authority.
90%: 19 days absence a year

Redcar Road, Sunderland, Tyne & Wear SR5 5AU Tel: 0191 549 1509 Email: office@wwprimary.org.uk
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The Government classifies pupils in this group as "Persistent Absentees" and it will be almost impossible for them to keep up with work. Parents of pupils in this group could also face the possibility of legal action being taken by the Local Authority.

Please ensure that over the coming weeks your child's attendance improves to meet the minimum expected level of 97%.

We can support you and your child around any attendance issues you may have therefore please do not hesitate to contact Attendance **Christine Barker** on **0191 549 1509** should you wish to discuss this further.

Thank you for your cooperation and support with this matter.

Yours sincerely

Mrs L Robertson
Headteacher

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