



Headteacher: Mrs Lindsay Robertson BA (Hons) NPQH

Attendance Contract

<u>GREEN</u> Pupils with attendance from 96% to 100%
<u>AMBER</u> Pupils with attendance from 90% to 95.9%
<u>RED</u> Pupils with attendance below 90%

Date and Time of Meeting:	
Venue:	Willow Wood Community Primary School

Pupil Name:	
Date of Birth:	
Address:	
School:	Willow Wood Community Primary School

Meeting attendees:	
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Actions Agreed:
<p>May include:</p> <ul style="list-style-type: none"> • Pupil will arrive at school by 9:10am every day. • Parent will inform the school on the first day of any sickness absence and will provide medical evidence. • Parent will agree to meet regularly with school to discuss any issues they are encountering with getting the child into school. • Parents will agree to any help that can be offered to get the child into school.

Attendance Target:	
Timescale for Improvement:	

Redcar Road, Sunderland, Tyne & Wear SR5 5AU Tel: 0191 549 1509 Email: office@wwprimary.org.uk
www.willowwoodprimary.org.uk





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This contract will be reviewed regularly.

If the contract is being adhered to, the school will ensure the child receives recognition of the improvement and school will continue to monitor and support the child and family.

If the contract is not being adhered to, the school will notify the Local Authority where next steps will be considered; including progression to legal attendance processes.

Agreeing to the contract:

Consent by parent(s):

I/we have agreed to this parenting contract and will-

- a) Work with the school (and council) as detailed above, to improve my/our child's school attendance and
- b) Carry out what we have promised to do.

I/we also agree to information being shared with other professionals and agencies as required to help us.

I/we understand that if my child has any further unauthorised absences from school, a penalty notice or prosecution may follow without further warning. This agreement may be given as part of the evidence.

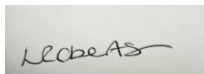
Signed:

Parents

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Child

Signed (on behalf of the school / governing body / local authority)



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Date for Review Meeting:	
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